

Rhode Island Continuum of Care

Meeting Minutes

August 28, 2014

9 a.m. – Conference Room B at Department of Administration

Present: Jeanne Cola, Jennifer Reid, Carlos Hernandez, Jim Jahnz, , Eric Hirsch, Michelle Wilcox, Bill Chamberlain, Diana Burdett, Barbara Kalil, , Mike Burk, John Freitas, Laura Jaworski, Jessica Mowry, Gayle Corrigan, Caitlin Frumerie, Karen Jeffreys, Mike Tondra, Michelle Brophy

Staff Present: Mary Bray, Pheamo Witcher, Laura Archambault, Freeda Rawson

Rhode Island Continuum of Care Draft Governance Charter

Gayle Corrigan presented the most recent Draft Governance Charter. Mike provided some background as to why we are being asked to review and approve a new Governance Charter. Gayle provided explanation that HUD is requiring the Continuum of Care to adopt a governance charter by August 31, 2014.

Highlights:

- This charter separates the Rhode Island Continuum of Care (RICOC) operations from the Housing Resources Commission. However, plans need to be reviewed by the Housing Resources Commission to ensure alignment with statewide plans and the Consolidated Plan.
- Committees will replace current ODOT and RICOC committees and are aligned with the recommendations made by the committee chairs.

Amendments to Draft Presented:

Michelle Wilcox moved to reinstate *Members may vote by voice or in-person* Article III, Section K and delete Article III, Section M *Open Meetings. All meetings of the RICOC membership shall be held in accordance with the provisions of the Rhode Island Open Meetings Act (the 'Act'), as provided in Article XI. The Continuum of Care Planner shall be responsible for providing notice of all meetings in compliance with the Act.*

This motion was seconded by Jim Jahnz and unanimously approved by the committee.

Discussion revolved around the need to provide more flexible voting than allowed by the Open Meetings Act and whether or not the RICOC is subject to the Act.

Michelle Wilcox moved to reinstate *Members may vote by voice or in-person* Article IV, Section K and delete Article III, Section M *Open Meetings. All meetings of the RICOC membership shall be held in accordance with the provisions of the Rhode Island Open Meetings Act (the 'Act'), as provided in Article XI. The Continuum of Care Planner shall be responsible for providing notice of all meetings in compliance with the Act.*

This motion was seconded by Jim Jahnz and unanimously approved.

Michelle Wilcox moved to Strike Article X making article XI now Article X. The motion was seconded by John Freitas and unanimously approved.

Approval of Governance Charter

Michelle Wilcox moved that the reviewed, discussed and amended draft RICOC Governance Charter be approved and to be transferred to the ICH and HRC for approval at their September meetings.

Diana Burdette seconded. The motion was approved unanimously.

Zero 2016

Caitlin Frumerie and Karen Jeffries described the new opportunity for Rhode Island Continuum of Care to participate in Zero 2016, a program developed by 100,000 Homes, to provide technical assistance to meet the goals of ending Veterans Homelessness by 2015 and Chronic Homelessness by 2016. The CoC agreed to move forward with the process. Gayle indicated she would take the lead.

Approval of sponsor change for Gemini Apts

Carlos Hernandez described the rehabilitation of the Gemini Apts. The owner and the supportive services provider have changed. Rhode Island Housing is asking for a change in sponsor for the CoC program award.

Michelle Brophy moved to accept the change in sponsor from Crossroads to Riverwood Mental Health Services and Diana Burdette seconded. Eleven voted yea, 2 opposed and 2 abstained. The committee was concerned that this request is being presented to the committee after the fact as decisions have previously been made by RI Housing Development Staff relating to the redevelopment of the Real Estate.

Approval of Policy Statements

Laura Archambault presented two policy statements to be approved for the Coordinated Access System.

- *All Programs funded by ESG, the RI CoC, Road Home, State Consolidated Homeless Fund, and State Rental Assistance are required to participate in the Coordinated Access System.*
- *All Programs funded by ESG, the RI CoC, Road Home, State Consolidated Homeless Fund, and State Rental Assistance are required to adhere to the Policies and Procedures for the Statewide Coordinated Access System.*

John Freitas moved to accept the two policy statements. Eric Hirsch seconded. The motion was unanimously approved.

Submitted by Laura Archambault

8-29-2014